



30th November 2018

Dear Parents,

Christmas Lunches – Tuesday 11th and Thursday 13th December 2018

Christmas is fast approaching and I am writing with information regarding the 2018 Christmas lunch for our students. This year Christmas lunch will be served over two days on Tuesday 11th and Thursday 13th December. There will be one sittings on both days with each sitting being allocated to two of the four houses. Students who purchase Christmas lunch in advance will be allocated a seat during their house's allocated slot. I have outlined below how students can order their lunch and what the service will consist of:

- Students in receipt of free school meals will need to pre-order their lunch through the school catering team **by completing the reply slip below** by the end of break on Friday 8th December. The lunch will then be removed from their daily allowance on the day of their house's sitting. A vegetarian option will be available and can be selected below.
- On **Tuesday 11th December, Christmas lunch will be served in the Mersey Dining Room to: Ennis and Farah 13:10 – 13:50.** *Those students not purchasing Christmas lunch from Ennis & Farah will be allowed access to the first sitting in the school hall 13.10 – 13.30 and then Daley and Wiggins will be allowed access from 13.30.*
- On **Thursday 13th December, Christmas lunch will be served in the Mersey Dining Room to Daley and Wiggins 13:10 – 13:50.** *Those students not purchasing Christmas lunch from Daley and Wiggins will be allowed access to the first sitting in the school hall 13.10 – 13.30 and then Ennis and Farah will be allowed access from 13.30.*
- Upon arrival to the Mersey Dining Room students will be allocated a dining area which will be set up for lunch with Christmas crackers and decorations.
- Students will be served their Christmas lunch, drink and Christmas biscuit by Tarleton Academy staff during the sit down service.
- **There will be no other hot service on either date.** Students from the houses not being served Christmas lunch or who do not want Christmas lunch can purchase cold food from the cold counter in the main hall or may choose to bring a packed lunch .
- Copies of the reply slip can also be collected from General Office.

If you have any enquiries regarding the catering service at Tarleton Academy please feel free to contact me on j.snowdon@tarletonacademy.org or via telephone on 01772 812 644.

Yours sincerely

J Snowdon

Executive Estate Manager
Tarleton Academy

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**TARLETON ACADEMY PARENTAL/CARER
PERMISSION SLIP (STUDENTS ENTITLED TO FSM) Please return this form to the school catering
team in the Mersey Dining Room**

Name of Student: _____

Tutor Group: _____

Please tick and complete (if relevant): I confirm that I would like my child to order the Christmas lunch on their house's allocated day.

Tuesday 11th December - Ennis Farah

Thursday 13th December - Daley Wiggins

Vegetarian Option -

Parent/Carer Signature: _____

Print Name: _____

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