

Firefly – Virtual Learning Platform and Parent Portal



To access the Parent Portal: Use the school website www.tarletonacademy.org and scroll to the bottom of the page to find the 'Links' title. Click on the 'Useful Links' title.

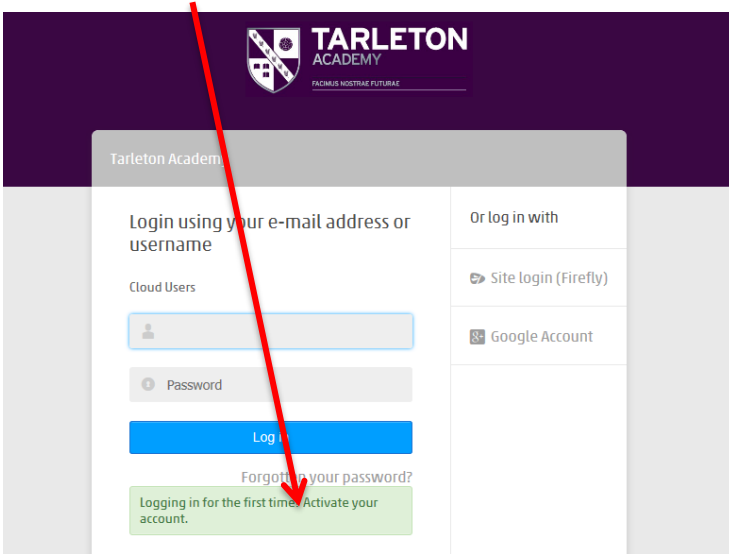
This screenshot shows the footer of the Tarleton Academy website. It is divided into three main sections: 'Links', 'Contact Us', and 'schudio'. The 'Links' section contains a list of items: 'School Calendar', 'Useful Links', 'Contact us', 'Key Contacts', and 'Privacy Notices'. A red arrow points from the top of the page down to the 'Useful Links' link. The 'Contact Us' section provides the school's address: 'Tarleton Academy, Hesketh Lane, Tarleton, Preston, Lancashire, PR4 6AQ' and a telephone number: 'Tel: (01772) 812644'. The 'schudio' logo is also present, with the tagline 'School & College Websites by Schudio.com'.

On the next page click on 'Firefly'.

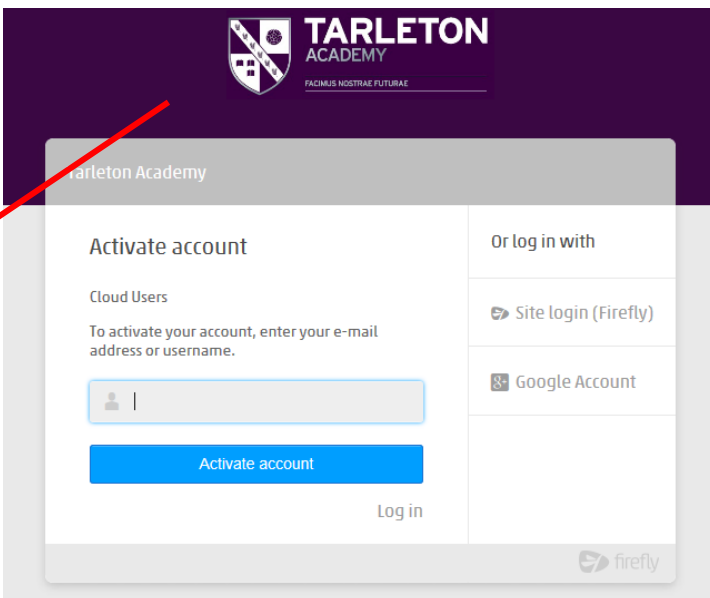
This screenshot shows the 'Useful Links' page on the Tarleton Academy website. At the top, there is a navigation menu with links for 'Home', 'Our Academy', 'Our Curriculum', 'Students', 'Parents', 'Statutory Information', 'Our Community', and 'Endeavour Learning Trust'. Below the menu, there are three main content areas. On the left, there is a 'LATEST NEWS' section featuring a photo of students and the headline 'New GCSEs... but Tarleton Academy Deliver the Same Success Story!'. In the center, there is a 'Useful Links' section with a breadcrumb trail 'Home / Useful Links' and a large image of two students. Below the image, it says 'Below are some links that you may find useful.' and lists three links: 'Firefly', 'TUCASI Online Payment Page', and 'Facebook'. A red arrow points from the top of the page down to the 'Firefly' link.

Once this page opens you will need to:

1. Click on the link that says “Logging in for the first time? Activate your account”



2. You will then be asked to enter your email address – this is the email address that we hold on record and regularly communicate with you through. If you wish to change this email address please contact the school office.



Then click activate account

3. An email will then be sent to you that will contain a link to activate your account.
4. You will then be prompted to choose a password.
5. You will then be prompted to active your account.
6. You will now be logged into the Parent Portal

Once logged into Firefly please take some time to become familiar with the menu structures. There is a help button in the form of a Question Mark on the left hand side of the page where you will find link to the online help centre. Please let us know any questions or comments you may have via firefly@tarletonacademy.org