



Tuesday 5th December, 2017

Dear Parents,

Christmas Lunches – Tuesday 12th and Thursday 14th December 2017

Christmas is fast approaching and I am writing with information regarding the 2017 Christmas lunches for our students. This year Christmas lunch will be served over two days on Tuesday 12th and Thursday 14th December. There will be two sittings on both days with each sitting being allocated to one of each of the four houses. Students who purchase Christmas lunch in advance will be allocated a seat during their house's allocated slot. I have outlined below how students can order their lunch and what the service will consist of:

- **Students in receipt of free school meals will need to pre-order their lunch through the school catering team by completing the reply slip below by the end of break on Friday 8th December.** The lunch will then be removed from their daily allowance on the day of their house's sitting.
- **Tuesday 12th December** Christmas lunch will be served to: **Ennis 13:10 – 13:40 and Farah 13:40 – 14:10.**
- **On Thursday 14th December** Christmas lunch will be served to: **Daley 13:10 – 13:40 and Wiggins 13:40 – 14:10.**
- Upon arrival students will be allocated a dining area where they will be served their Christmas lunch by Tarleton Academy staff during the sit down service.
- **There will be no other hot service on either date.** Students from the houses not being served Christmas lunch or who do not want Christmas lunch can purchase cold food from the cold counter in the main hall or may choose to bring a packed lunch .

If you would like your child to access our Christmas lunch please complete the reply slip below and hand it in to the school catering team.

If you have any enquiries regarding the catering service at Tarleton Academy please feel free to contact me on j.snowdon@tarletonacademy.org or via telephone on 01772 812 644.

Yours sincerely

J Snowdon

Mr J Snowdon
Resource Development Manager

TARLETON ACADEMY

PARENTAL/CARER PERMISSION SLIP (STUDENTS ENTITLED TO FSM)

Please return this form to the school catering team in the Mersey Dining Room

Name of Student: _____ **Tutor Group** _____

Please tick and complete (if relevant):

I confirm that I would like my child to order the Christmas lunch on their house's allocated day.

Tuesday 12th December - Ennis Farah

Thursday 14th December - Daley Wiggins

Parent/Carer Signature: _____

Print Name: _____