



Thursday 11<sup>th</sup> May, 2017

Dear Parent,

**Year 10 College Taster Days**  
*(Please keep this part of the letter with terms & conditions for reference)*

As we rapidly approach the end of the school year we start to prepare your sons and daughters for life after Tarleton Academy. The next decision they need to make is where they will go when they leave school. To help in that decision process we have arranged for students to attend a couple of colleges to sample lessons and the college experience as a whole.

- On Friday 30<sup>th</sup> June 2017 students will have the chance to attend Runshaw College or KGV or Southport College for the day.
- On Monday 3<sup>rd</sup> July 2017 the whole year group will attend Newman College for the day.

We will require the students to provide an indication of their preference from the three colleges available for the Friday 30<sup>th</sup> June visit, when they return from their work experience week, on Monday 15<sup>th</sup> May. This will help us to plan the details with the colleges involved and estimate the numbers involved for staffing and transport.

We would be grateful if you could discuss this decision with your child and return the completed reply slip below no later than Friday 26<sup>th</sup> May 2017 with their final concrete decision. After this point students will not be able to change their chosen college visit

If you have any questions, please do not hesitate to contact me at the school.

Yours faithfully

Mr J Christie  
Assistant Headteacher

#### Educational Visits / Trips Terms and Conditions

- All students must adhere to the Academy's Behaviour and Rewards Policy (available on the website). If members of staff have prior concerns about the behaviour of a student or they have been excluded or in the PDC, the Academy reserve the right to exclude or withdraw them from the trip and payments will not be refundable. In the event of a serious behavioural incident, appropriate sanctions will be implemented. It is possible that we may feel it necessary to send a child home. In this unlikely event, parents/carers will be wholly responsible for the financial implications.
- If a completed permission slip and payment (if required) has not been received by the due date the student will not be able to participate on the educational visit or trip. Handwritten notes/letters or verbal consent will not be accepted.
- Copies of Risk Assessments are available from school.
- Please note that visits and trips are covered by the Academy's Travel & Personal Accident Insurance. If you feel that you require additional insurance you will need to make separate arrangements.

*Outstanding education at the heart of the community*

**TARLETON ACADEMY - PARENTAL/CARER PERMISSION SLIP**

Please return this form to Mrs L Hamerton in the PDC by Friday 26<sup>th</sup> June 2017 at the latest

Name of Student: \_\_\_\_\_ Tutor Group \_\_\_\_\_

Educational Visit to: **Runshaw, KGV, Southport College on Friday 30<sup>th</sup> June 2017**  
**Newman College on Monday 3<sup>rd</sup> July 2017**

Date and time: 8:45am – 3pm

On Friday 30<sup>th</sup> June I wish for my child to attend the college below.

Name of College	Please tick <u>one</u> only
Runshaw College	
Southport College	
KGV College, Southport	

I permit my child to participate in the above educational visit - please tick and complete (if relevant) one of the following:

- I confirm that there is no change to the medical and/or emergency contact information since the last time this was provided to the school.
- There has been a change to the medical and/or emergency contact information since the last time this was provided to the school. Please note details below:

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Parent/Carer Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_