



21<sup>st</sup> February 2018

Dear Parents,

**Year 11 Parents' Consultation Evening and forthcoming Practice Examinations**

I would like to take this opportunity to invite you to the Year 11 Parents' Evening on **Thursday 1<sup>st</sup> March 2018**. The Parents' Evening will run from 4.00pm – 7.00pm and will give you the opportunity to speak to subject teachers.

Your son/daughter has received an appointment sheet that they will use to record the times organised for you to meet their teachers. Please encourage them to include meetings with all of their teachers.

Appointments are usually five minutes in duration as there are lots of parents to see. Please don't be offended if your discussion is cut short, this will only happen if an obvious queue is forming. If you think that a longer appointment will be needed, please contact the school to arrange a separate appointment.

Teaching staff will be situated either in the main hall or in the L2. Notice of where to find the various members of staff will be displayed in the school entrance hall.

If you wish to discuss any aspect of this report further or are unable to attend parents evening then please do not hesitate to contact me or your child's Head of House.

**Practice Examinations**

Please find the attached timetable for the second set of practice examinations, which will commence on Monday 19<sup>th</sup> March and end Friday 23<sup>rd</sup> March. For this set of practice examinations we will be focusing on English, Maths and Modern Foreign Languages. This is to maximise the time available to deliver the content in the new GCSE's.

The normal school timetable will run during this period and any students not sitting examinations will be in lessons. Students sitting their examinations will be in the school hall, sports hall or allocated examination room under exam conditions.

Each student will receive a personalised examination timetable and a copy of the JCQ regulations, which state the conditions under which external examinations are held and an equipment list. A copy of these regulations and the equipment list can be found on our website under Parent information, Examination Information.

We cannot stress enough therefore, how important these practice examinations are and how seriously they should be taken. Please also be aware that we will be doing everything we can to support your son/daughter through these exams whilst also ensuring their engagement. If you have any concerns about anxiety or motivation levels as a parent please do not hesitate to contact us.

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The GCSE final examination timetable will be published on Monday 26<sup>th</sup> February on the school website. Students will remain in timetable lessons for the bulk of the summer examinations series.

If you have any other queries regarding the Practice Examinations please contact me via the school office or at [t.houghton@tarletonacademy.org](mailto:t.houghton@tarletonacademy.org)

Yours sincerely

A handwritten signature in black ink, appearing to be 'T. Houghton'.

Mr T Houghton

Assistant Headteacher – Curriculum and Assessment

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