



19th January 2018

New Parent Governors Required

Following the government's agenda for schools, Tarleton Academy set up a multi academy trust (known as a MAT) in 2016. The MAT is called Endeavour Learning Trust (ELT). The role of a Governor is slightly different once a school is a member of a MAT, with Governors overseeing the individual schools through their work in a Local Governing Board (LGB) and Trustees overseeing all the academies in the MAT.

The main responsibility of the Governors on the Local Governing Board is to ensure that standards of attainment and progress by the students of the Academy are high. The LGB agrees the school's aims and objectives, monitors and reviews policies, targets and priorities for the Academy. It is accountable to the Board of Trustees through the CEO, Mrs Gwinnett, for its decisions.

Tarleton Academy is now looking for two new Parent Governors, each to serve a 4 year term of office. The role needs people who have the ability and desire to;

- Help the school continue to grow and succeed
- Be a team player
- Scrutinise and constructively critique evidence
- Question that evidence to ensure validity and robustness
- Carry out the role without regard to their own child in particular but for the whole school community
- Attend meetings twice a term (usually 5 to 7pm on Tuesday evenings), alongside training (generally 2-4 evenings per year) and occasional visits to school (induction, meeting middle and senior leaders, attending discipline meetings etc).

As part of our timetable for this year, we have set aside the afternoon and evening of 7th February for Governors to come into school. It is important that any potential Parent Governor could attend this meeting.

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The procedure for appointing new Governors will be as follows;

- Apply on the form provided by 9am on Friday 26th January, explaining how you believe your experience will be useful in the role of Parent Governor.
- All applications will be collated by the Head of School's PA, Mrs S Rooney. Electronic copies of your application should be sent to s.rooney@tarletonacademy.org, paper copies to be delivered to the school office.
- Should there be more applicants than places then there will be an election. One set of papers will be sent to all parents on 26th January.
- Ballot papers (in sealed envelopes) should be returned to the school office by 9am on Friday 2nd February.
- The successful candidates will be informed by 4pm on Friday 2nd February.

Should you wish to apply for the role of Parent Governor (and you are a parent of a pupil currently at the school), please read the list of the disqualification criteria (attached to this letter) which you must assure yourself that you comply with before nominating yourself or accepting a nomination. Anyone requiring additional information on this subject can contact the Clerk to the Governors. All Governors will be appointed subject to the successful completion of a DBS check. Governors can take up their duties from the date of their appointment providing they have submitted their completed DBS form to the school office.

The Parent Governor Election Protocol is available on our website for parents to read. Should you wish to find out more about the role, please email governors@tarletonacademy.org and a Governor will get back to you.

Regards,

M Cunniffe

M. Cunniffe, (Returning Officer)
Head of School

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Tarleton Academy January 2018
Application for Parent Governor Position

| | |
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| Name | |
| Address | |
| Children in school (names and year groups) | |
| Email address | |
| Telephone number | |

Please add here, in no more than 250 words, your experience and your reasons for applying to be Parent Governor at our school. This will be shared with other parents in order to inform their choice in the case that an election is required.

I confirm that I am a parent of a registered pupil at the academy and am willing to stand for election as a parent governor. I also confirm that I am not disqualified from holding office as a governor of the academy if elected

Signed Date.....

Additional copies of this form are available from the school office.

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QUALIFICATIONS AND DISQUALIFICATIONS

1. No person shall be qualified to be a Governor unless he is aged 18 or over at the date of his election or appointment. No current pupil of the Academy shall be a Governor.
2. A Governor shall cease to hold office if he becomes incapable by reason of mental disorder, illness or injury of managing or administering his own affairs.
3. A Governor may be disqualified from office if he fails to attend Local Governing Board meetings over a six month period, commencing from the date of the first Local Governing Board missed, without the permission of the Governors.
4. A Governor shall cease to hold office if he would be disqualified from acting as a charity trustee by virtue of section 72 of the Charities Act 1993 (or any statutory re-enactment or modification of that provision).
5. A person shall be disqualified from holding or continuing to hold office as a Governor:-
 - a. If:-
 - i. his estate has been sequestrated and the sequestration has not been discharged, annulled or reduced;
 - ii. he is the subject of a bankruptcy restrictions order or an interim order.
 - b. at any time when he is:-
 - i. included in the list of teachers and workers with children or young persons whose employment is prohibited or restricted under section 1 of the Protection of Children Act 1999; or
 - ii. disqualified from working with children under section 28, 29, 29A and 29B of the Criminal Justice and Court Services Act 2000.
 - c. if he is a person in respect of whom a direction has been made under section 142 of the Education Act 2002.
 - d. where he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 72 of the Charities Act 1993.
 - e. if he has not successfully completed a DBS check.
6. Where a person becomes disqualified from holding, or continuing to hold office as a Governor and he is, or is proposed, to become such a Governor, he shall upon becoming so disqualified give written notice of that fact to the Clerk.

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