



10<sup>th</sup> May 2019

Dear Parents,

## Year 11 Examinations

Firstly, I would like to congratulate the vast majority of Year 11 students on their positive attitude, focus and approach towards the GCSE examinations undertaken so far. The feedback from staff leading the examinations has been extremely encouraging. What follows is a summary of information that has been (or will be) shared with our students for your reference, so that you are aware of what has been said.

### **Examination Timetable:**

Last week students were issued with a personalised copy of their examination timetables and information regarding the 2018-19 JCQ regulations. All guidelines for the 2019 examination series are accessible on the school website and all exam dates have been added to the school calendar and the calendar viewable on the school app. This information can be found under the 'Parents' and 'Students' section of the [school website](#).

### **Study Leave:**

To ensure students have time to revise for their subjects, Tarleton Academy is allowing them to undertake study from the end of school on Friday 24<sup>th</sup> May. During study leave students should ensure that they study in an appropriate working environment between the hours of 08:45 – 15:15, when they would normally be at school. For the students who feel they would benefit from studying in school appropriate arrangements have been made to accommodate them as required. Please note that students must attend in full school uniform if they choose to study in school.

### **Revision Sessions:**

From Monday 3<sup>rd</sup> June, whilst students are on study leave, subject teachers will be conducting study support sessions in place of normal lessons – students are strongly advised to attend these sessions, although they are not compulsory. The timetable for all these sessions is published overleaf and is entitled 'Revision Support Sessions 2019'.

Students have access to a significant number of revision resources and should refer to the Year 11 Parent & Student Revision Guide, which was distributed electronically after parents' evening and is available on the parent and exam sections on the school website. This booklet clearly signposts them to appropriate revision resources. Please use [this link](#).

### **During the Examination Series:**

All students are attending their timetabled lessons until the end of school on Friday 24<sup>th</sup> May (when school closes for half-term) during which time the following will occur:

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- Where there are morning examinations scheduled with a start time of 09:00 the Academy is providing a free breakfast of toast and juice in Conference Room 2 from 08:30.
- Students should make their way to the changing rooms or their designated examination venue depending on the location of their exam for 08:45 to ensure an orderly and prompt start to the exams at 09:00.
- For afternoon examinations, students will leave timetabled lessons at 12:20 and have a lunch break in the Mersey Dining room. Students will be supervised until the afternoon examinations start at 13:00. (For students with exam concessions some afternoon examinations start earlier than 13:00. Please see personalised timetable for further details.)

During study leave students are expected to be at school at least 30 minutes before their exams are due to commence and must attend in full school uniform:

- Morning arrangements will be as above.
- For afternoon examinations after Friday 24th May, students should enter school through the main gates, which will be staffed from 12.20, and sign into school at the Mersey Dining room. Lunch will be available to purchase for those who require it. Students will then be supervised until the afternoon examinations start at 13:00. (For students with exam concessions some afternoon examinations start earlier than 13:00. Please see personalised timetable for further details.)
- Students not remaining in school after the examinations will need to sign out at the main of office before they leave the school site.

### **Year 11 Final Assembly:**

On Friday 14th June, all Year 11 students have their final Physics examination, which starts at 09:00 and finishes at approximately 10:45. Students must be in full school uniform. After the examination, students will have the opportunity to have refreshments, sign leavers' books and sign school shirts. Students must bring a spare shirt for signing if they wish to partake in this tradition. We reserve the right to remove any students who have engaged in the signing of shirts and other 'last day' activities before the Physics exam from the subsequent celebrations as we need them fully focused on this exam. The time for celebrations will be from break time onwards.

After break we will then host a 'Final Year 11 Assembly', we will take the time to reflect upon and celebrate the students' time at Tarleton Academy. The assembly will finish at approximately 12.30 and all Year 11 students will be expected to have left the site by 13:00 so that the rest of school can resume normal business. We would expect our students to maintain their high standards in the community after this time.

For the vast majority of our students we have no doubt that their conduct and maturity will continue to be of the highest standards. Nonetheless, we must remind all of our students that attendance at the Valedictory Dinner, on Thursday 27th June, is very much dependent upon them approaching their final few weeks in school in the manner we expect. This includes the final assembly, their conduct after this in the

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village and how they approach their work and study for their exams in all of their subjects, in a positive and consistent manner.

We will send another letter via our usual channels regarding arrangements for the Valedictory Dinner and Examination Results Day nearer these times, so please look out for these.

Finally, all the staff at Tarleton Academy would like to wish all our students well in their forthcoming examinations. We are extremely pleased and proud of them in their application and preparation for these exams, and we are confident that if they continue to focus their study in the same manner they will enjoy deserved success in the summer.

We would also like to take this opportunity to thank parents for your continued support and encouragement over these crucial months. Should you have any further queries please do not hesitate to contact me at school.

Yours sincerely,

*LA Gwinnett*

*M Cunniffe*

Mrs L A Gwinnett  
Executive Headteacher

Mr M Cunniffe  
Head of School

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