



21<sup>st</sup> November 2017

Dear Parents,

**Year 11 Subject Consultation Evening – Thursday 30<sup>th</sup> November 2017**

I would like to take this opportunity to invite you to the Year 11 Subject Consultation Evening on **Thursday 30<sup>th</sup> November**. The Parents' Evening will run from 4.00pm – 7.00pm and will give you the opportunity to speak to subject teachers, who will elaborate on your son / daughter's first data report of the academic year.

Your son/daughter has received an appointment sheet that they will use to record the times organised for you to meet their teachers. Please encourage them to include meetings with all of their teachers.

Appointments are usually five minutes in duration as there are lots of parents to see. Please don't be offended if your discussion is cut short, this will only happen if an obvious queue is forming. If you think that a longer appointment will be needed, please contact the school to arrange a separate appointment. On the evening the governors of the school will be offering the opportunity to meet with them, if you feel that this is of interest to you please make an appointment in advance with the school office.

Teaching staff will be situated either in the main hall or in L2. We are trialling the use of L2 for the evening as an alternative to the Mersey Dining room. L2 is a more convenient room to use during inclement weather. Notice of where to find the various members of staff will be displayed in the school entrance hall.

If you are unable to attend parents' evening then please do not hesitate to contact me or your child's Head of House.

We look forward to seeing you on 30<sup>th</sup> November.

Yours sincerely

Mr T Houghton  
Assistant Headteacher – Curriculum and Assessment

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